

susanne hanger dance

Terms and conditions



Fee Policies and Procedures

- 1.1 Fees are strictly payable in advance, unless prior payment arrangement is made. Failure to pay fees may result in the loss of the enrolment position.
- 1.2 If a student fails to pay fees for any reason, it will be put in the hands of a debt collector.
- 1.3 All Statutory holidays are observed and fees have been calculated over the year. Where classes fall on public holidays, no make-up classes or refunds are given.

Refund Policies and Procedures

- 2.1 After commencement of classes No refund will be given to students.
- 2.2 In some cases of illness or injury make up classes can be arranged.

Class Uniform Policies and Procedures

- 3.1 All students must be appropriately dressed for class, with correct foot wear. No primary or secondary school uniforms are to be worn during class. No excess jewellery to be worn.
- 3.2 Hair is to be neatly groomed and secured off the face.
- 3.3 Any student inappropriately dressed or groomed will not be able to participate in class activities due to health and safety regulations.

Newsletter, Notice Board Policies and Procedures

- 4.1 It is the parents and students responsibility to read the notice board on a weekly basis and to read newsletters.

Health, Safety, Injury and Medical Conditions Policies and Procedures

- 5.1 Susanne Hanger Dance is not liable for personal injury sustained or any loss or damage of personal property, whilst on the premises.
- 5.2 Susanne Hanger Dance will aim to provide a safe learning environment to reduce the risk of injury. It should be recognised by all students, parents/guardians that dance by its very nature carries a risk of injury or accident.
- 5.3 Susanne Hanger Dance provides qualified and/or experienced dance teacher, who actively promote safe dance practices. This being the case it should be realised that injuries do occur from time to time and students must accept this element of risk.
- 5.4 It is the student's parents/guardians responsibility to notify their teacher in the event of injury/medical condition prior to class.
- 5.5 Prior to the commencement of the class, it is the student's or parent/guardians responsibility to inform their teacher of an injury which is being treated or may be of concern.
- 5.6 A first aid kit is available to any student through their teacher.
- 5.7 Susanne Hanger Dance students are under supervision

whilst in class time only. While we endeavour to provide a safe environment, teachers and staff cannot be responsible for students outside their allocated class time.

Class Attendance

- 6.1 Regular class attendance is vital for students to develop and keep abreast of their syllabus work. Students must be punctual to classes to ensure they receive a complete warm up.

Examinations, Presentations and Tests

- 7.1 All syllabus Ballet, Jazz, Hip Hop, Tap, Beat It, National and Contemporary classes will be taught with the intention that students will work towards sitting their examinations and Performance Exams during the year. Students will be entered into examinations at the discretion of the teacher, students and parent/guardians. Examination fees are additional to term fees.

Production and Costume Policies and Procedures

- 8.1 It is not compulsory for a student to be involved in the annual productions, however it is preferred.
- 8.2 Each student participating in the production is required to attend extra rehearsals, dress rehearsals and all performances.
- 8.3 No parent/guardian is able to help backstage or in the dressing rooms without authorised approval.
- 8.4 Costuming. This can be anything from \$20.00 upwards depending on the price of the material and the complexity of the costume. This is only an approximate cost only.
- 8.5 Productions will be filmed professionally.

Photography and Videoing of Students

- 9.1 Photography or videoing of students in class and at productions is not permitted. This is for the safety and wellbeing of each individual student and to comply with the privacy act regulations.

Choreography

- 10.1 Choreography for classes, performances and competitions remain the artistic and intellectual property of Susanne Hanger Dance and/or the syllabus providers. Choreography must not be copied or used without prior permission of Susanne Hanger Dance.

Privacy Act

- 11.1 The enrolment form collects personal information about you. Under the Privacy Act 1993 you are entitled to have access to, and request correction of, this information.

Susanne Hanger Dance also maintains the right to dismiss any student who breaches any of the stated Terms and Conditions, damages property or causes disruption to any classes of a severe nature. The decision is at the discretion of the dance Directors.

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